附件

参会回执表

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **参会人员** | | | | | |
| **序号** | **姓 名** | **现任职务** | | **手机号** | **备注** |
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| **请假人员** | | | | | |
| **序号** | **姓名** | **现任职务** | **请假事由** | | **请假时段** |
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| **备注** | 应到 人，请假 人。 | | | | |

填表人：审批人：

**（盖章）**

**年 月 日**